

HOUSING AUTHORITY OF THE CITY OF NEW BRITAIN
16 ARMISTICE STREET, NEW BRITAIN, CT 06053

BOARD OF COMMISSIONERS

REGULAR MEETING

Graham Apts.
107 Martin Luther King Drive
New Britain, CT.

November 20, 2018
6:00 p.m.

The Board of Commissioners of the Housing Authority of the City of New Britain held a regular scheduled meeting on November 21, 2018, at Graham Apts. 107 Martin Luther King Drive, New Britain, CT.

Present: Chairman, Jason Gibson
Vice-Chair Arelis Kinard
Commissioner Peter Steele
Commissioner Stanford Lebby

Absent: Commissioner Marrocco

Also present: John T. Hamilton, Executive Director
Felipe Mireles, Property Manager
Damien Allen, Property Manager
Loo Dahlke, General Counsel
Daniel Salerno, Alderman

Chairman Gibson opened the meeting and called for roll call at 6:08 p.m. Declaring a quorum present he opened the floor for public participation.

APPROVAL OF MINUTES: Chairman Gibson called for a motion to approve the minutes for October 17, 2018, Regular Meeting. Moved by Commissioner Steele, Seconded by Vice-Chair Kinard. Motion carried.

ACCEPTANCE OF EXECUTIVE DIRECTOR'S & FINANCE EXPENDITURES REPORTS: Chairman Gibson called for a motion to approve the Executive Director's and Finance Expenditures Report for October 2018. Moved by Commissioner Lebby, Seconded by Vice-Chair Kinard. Motion carried.

- Commissioner Steele asked regarding the month ending report on page 14. "Other Income" he wanted to confirm that the amount listed is the lawsuit amount from the Federal Government. Commissioner Steele also questioned if there is a stipulation as to what we can use the monies for. John needs to get further clarification as to what it can be used for.
- Commissioner Steele asked what CFCF stands for, John responded that's the grant for the education building.

- Commissioner Steele asked what the FSS revenue earned is. John responded that it's actually the grant itself. Commissioner Steele requested that it be listed as a grant not revenue.

UNFINISHED BUSINESS:

- Security issues at the elderly housing: John responded: We have made available to the residents a form to indicate incidents that occur, anything that they want to make us aware of. Every security form that is submitted is responded by me. I review them with Phil, Property Manager, to keep us aware of incidents that occur. Our security cameras are up and running. We also have police drive by throughout the day to keep a security presence.
- In response to a comment from a resident, John reiterated that we do not want our tenants to get confrontational with visitors and to let the police handle these situations. It's also important that residents fill out a security form indicating the time of the incident so that Phil and John can review the video footage. John also mentioned that the Executive Office will be supplying them with the tools and resources they need to create a resident council. We can only assist, it has to be created and managed by the residents.

NEW BUSINESS:

- Motion to approve Resolution #18-019; Approving an extension of the contract agreement with Elite Inspections, LLC to Perform Housing Quality Inspection Services for the Authority's Section 8 Housing Choice Voucher Program (HCVP) in an amount not to exceed \$60,000.00. Moved by Commissioner Leiby, Seconded by Vice-Chair Kinard. Motion carried.

ADJOURNMENT: There being no further items for discussion, Chairman Gibson called for a motion to adjourn at 6:30 p.m. Moved by Commissioner Leiby, and Seconded by Commissioner Steele. Motion carried.

Date: _____

John T. Hamilton, Executive Director